



## JOB DESCRIPTION

<b>Post Title:</b>	Community Worker
<b>Salary :</b>	From £12.21 dependant on experience
<b>Hours:</b>	21 hours per week
<b>Contract Type</b>	Fixed Term (Subject to funding extension)
<b>Location:</b>	Growing Together Northampton Blackthorn Bridge Court NN3 8QH and other community hubs in Goldings, Thorplands, Bellinge , Weston Favell
<b>Reports To:</b>	Outreach Development Worker
<b>Purpose of post:</b>	Based within the community work team - supporting groups and activities and to lead on engagement and recruiting volunteers.

We are seeking a passionate and people-focused **Community Worker** to join our team and help deliver a National Lottery-funded community support project in Blackthorn and the surrounding areas. This rewarding role will make a real difference in the lives of local people creating and delivering positive community activities, supporting individuals through one-to-one engagement & signposting to local and national services and projects.

This is a fixed-term contract initially, with the possibility of extension subject to continued funding.

The person we are looking for will have a genuine passion for supporting people and improving community wellbeing

## Key Responsibilities and Specific tasks

- Build trusted relationships with individuals and families in the local community.
- Organise and deliver regular activity sessions, workshops, and events that align with both organisational objectives and local interests.
- Provide one-to-one support, advice, and signposting to services that meet people's needs.
- To support and develop the volunteer teams running the 2 community gardens and to work with them to expand the gardens
- To have due regard to safeguarding, to undertake safeguarding training as required and to report any safeguarding concerns to your line manager
- To implement policies and ensure procedures and practice are followed to ensure the health, safety, inclusion and well-being of all stakeholders.
- An acceptance of the Growing Together Equal Opportunities Policy, and a commitment to its implementation.
- To be available for other duties compatible with the Job Purpose stated above as directed by the CEO and Line Manager.
- To recruit volunteers and support existing volunteers to ensure their volunteering experiences are positive ones
- Work closely with partner organisations, local services, and volunteers to strengthen community engagement.
- Respond flexibly to the changing needs of the community and adapt plans as needed.
- Maintain accurate records and contribute to project monitoring and reporting requirements.
- Support with the promotion of activity both within your own projects and across the charity.

## Person Specification

	Essential Criteria	Desirable Criteria
<b>DBS</b>	This post requires satisfactory clearance of DBS at an Enhanced Level	
<b>Education and Qualifications</b>	GCSE A-C or equivalent in Maths and English	A level 3 qualification or A levels Youth work / childcare / community work qualification.  Evidence of relevant training and development
<b>Experience and Knowledge</b>	Some experience or understanding of working within Community Development and a good practical understanding of the opportunities, issues and challenges faced.	Knowledge of the Blackthorn area and its community needs

	<p>Experience in providing one-to-one support, guidance, or mentoring.</p> <p>Previous experience of working with a range of partner organisations to secure positive responses to community concerns and aspirations</p> <p>Practical understanding of the support needs of volunteers gained through volunteering, managing volunteers or working alongside volunteers in an organisation. The ability to support, develop and motivate volunteers</p>	
<b>Abilities and Skills</b>	<p>Excellent interpersonal and communication skills; approachable and empathetic.</p> <p>Ability to organise, promote, and deliver engaging community activities and sessions</p> <p>Good activity/project management skills to enable the successful delivery of events and activities</p> <p>Flexible and adaptable approach to work, responding to emerging needs.</p> <p>Proven ability to work on own initiative and manage own workload</p> <p>An understanding of the importance of confidentiality and how it relates to community work.</p> <p>Full driving licence and access to a car</p>	