



JOB DESCRIPTION

Post Title:	Community Worker
Salary :	From £12.21 (dependant on experience)
Hours:	21 hours per week
Contract Type	Fixed Term (Subject to funding extension)
Location:	Growing Together Northampton Blackthorn Bridge Court NN3 8QH and other community hubs in Goldings, Thorplands, Bellinge , Weston Favell
Reports To:	Outreach Development Worker
Purpose of post:	Based within the community work team - supporting groups and activities and to lead on engagement and recruiting volunteers.

We are seeking a passionate and people-focused **Community Worker** to join our team and help deliver a National Lottery-funded community support project in Blackthorn and the surrounding areas. This rewarding role will make a real difference in the lives of local people creating and delivering positive community activities, supporting individuals through one-to-one engagement & signposting to local and national services and projects.

This is a fixed-term contract initially, with the possibility of extension subject to continued funding.

The person we are looking for will have a genuine passion for supporting people and improving community wellbeing

Key Responsibilities and Specific tasks

- Build trusted relationships with individuals and families in the local community.
- Organise and deliver regular activity sessions, workshops, and events that align with both organisational objectives and local interests.
- Provide one-to-one support, advice, and signposting to services that meet people's needs.
- To support and develop the volunteer teams running the 2 community gardens and to work with them to expand the gardens
- To have due regard to safeguarding, to undertake safeguarding training as required and to report any safeguarding concerns to your line manager
- To implement policies and ensure procedures and practice are followed to ensure the health, safety, inclusion and well-being of all stakeholders.
- An acceptance of the Growing Together Equal Opportunities Policy, and a commitment to its implementation.
- To be available for other duties compatible with the Job Purpose stated above as directed by the CEO and Line Manager.
- To recruit volunteers and support existing volunteers to ensure their volunteering experiences are positive ones
- Work closely with partner organisations, local services, and volunteers to strengthen community engagement.
- Respond flexibly to the changing needs of the community and adapt plans as needed.
- Maintain accurate records and contribute to project monitoring and reporting requirements.
- Support with the promotion of activity both within your own projects and across the charity.

Person Specification

	Essential Criteria	Desirable Criteria
DBS	This post requires satisfactory clearance of DBS at an Enhanced Level	
Education and Qualifications	GCSE A-C or equivalent in Maths and English	A level 3 qualification or A levels Youth work / childcare / community work qualification. Evidence of relevant training and development
Experience and Knowledge	Some experience or understanding of working within Community Development and a good practical understanding of the opportunities, issues and challenges faced.	Knowledge of the Blackthorn area and its community needs

	Experience in providing one-to-one support, guidance, or mentoring. Previous experience of working with a range of partner organisations to secure positive responses to community concerns and aspirations Practical understanding of the support needs of volunteers gained through volunteering, managing volunteers or working alongside volunteers in an organisation. The ability to support, develop and motivate volunteers	
Abilities and Skills	Excellent interpersonal and communication skills; approachable and empathetic. Ability to organise, promote, and deliver engaging community activities and sessions Good activity/project management skills to enable the successful delivery of events and activities Flexible and adaptable approach to work, responding to emerging needs. Proven ability to work on own initiative and manage own workload An understanding of the importance of confidentiality and how it relates to community work. Full driving licence and access to a car	

